

**MICHIGAN DEPARTMENT OF EDUCATION
SUPPLEMENTAL EDUCATIONAL SERVICE PROVIDER
APPLICATION**

INSTRUCTIONS: Pages 1 and 2 of this application should be completed using this electronic document. The narrative should be created using a separate document. Mail or deliver the original and three copies of the complete application, including the signed assurances, narrative, and attachments to: Office of School Improvement, Michigan Department of Education, PO Box 30008, Lansing, MI 48909. Also, email the completed pages 1 and 2 of this application as an attachment to MarshH@michigan.gov.

CHECK THE APPROPRIATE BOX:

<input type="checkbox"/> For Profit Company Organization	<input type="checkbox"/> Local School District	<input type="checkbox"/> Community-Based
<input checked="" type="checkbox"/> Non-Profit Organization	<input type="checkbox"/> Public School Academy	<input type="checkbox"/> Private School
<input type="checkbox"/> Institution of Higher Education Organization	<input type="checkbox"/> Intermediate School District	<input type="checkbox"/> Faith-Based

Section 1: Provider Identification

Name of Entity Amicus II, Inc

Name of Director David Booker

Address P.O. Box 14516 **City** Detroit **State** MI **Zip** 48214

Phone 313.865.1700 / 1877-264-2870 Toll Free **Fax** 313.865.1711 **Email** amicus2@att.net

Proposed Location of Services (if different from above):

Address 21 Highland Avenue **City** Highland Park
State MI **Zip** 48203

If different from Director:

Name of Contact Person _____

Address _____ **City** _____ **State** _____ **Zip** _____

Phone _____ **Fax** _____ **Email** _____

Section 2: Provider Geographic Service Area Information

1. Our organization can provide services to:

All local school districts/PSAs in Michigan: Yes ☒ No ☐

To only the following areas: (Please list the counties or local school districts/PSAs you are willing to serve)

2. Proposed Location of Services – Provide addresses for the locations where you plan to deliver SES services to students:

Site Location #1: 17 Highland, Highland Park MI 48203

Site Location #2: 10213 Hamilton, Detroit, MI 48203

Site Location #3: 3201 Fenton Road, Flint MI 48507

3. Transportation – Provide information about accessibility to public transportation from your site:

4. Indicate if you are willing to provide services to eligible students at the school site:

Yes ☒ No ☐

Section 3: Provider Academic/Instructional Program Information

1. Subject Areas Covered – List all subject areas you address in working with students:

Reading

Mathematics

2. Grade Level Able to Serve – Indicate the grade levels you are able to serve: K-12

3. Time of Services – Indicate when you deliver services to students:

☐ Before School ☒ After School ☐ Weekends ☒ Summer ☐ Other _____

4. Mode of Instructional Delivery – Describe the methods by which your program delivers instruction to students:

- ☒ Individual Tutoring ☒ Small Group Instruction ☐ Large Group Instruction
- ☐ Online Web-Based ☐ Other _____

5. Schedule of Services – Indicate the length of each tutoring session and number of sessions per week:

Length of Session 1-2 hours per session Number of Sessions per Week 3-2 hours
sessions per week or 4-1 hour per week.

6. Staffing – Indicate the type(s) of staff that provide instruction to students:

☒ Certified Teachers ☐ Paraprofessionals ☐ Volunteers ☐ Other _____

7. Special Populations Served – Indicate special populations you are able to serve:

☐ Special Education ☒ Limited English Proficient ☐ Other _____

Section 4: Provider Fees

Cost/Fee Structure – Check and complete the cost/fee structure you use:

- ☐ \$50 per hour (unit of time, e.g., hour, week, etc.) per student.
- ☐ \$ _____ (flat fee) for _____ (unit of time, e.g., month, semester, year) per student.